



PARENTS • TEACHERS • FRIENDS
Serving As a Supportive and Fundraising Body

PTF Meeting Minutes
October 14, 2025, at 6:00 p.m.

Attendees: Meaghan Drummond, Brianne Rednour, Paige Wriston, Katie Welsch, Sarah Wiskamp, Jenny Poston, Kendra Nowatzki, Melinda Tarvin, Laura Lintker, Ashley Reeder, Janna Owens, Alisha Daniels, Kristi Correll, Jen Ott, Kim Wyman, Renee Moeckel

1. Opening Prayer
2. PTF Officer Reports
 - a. Secretary's Report (Katie Welsch): The August meeting minutes were posted to the PTF Facebook page and school website, plus emailed out to families.
 - i. Secretary's report approved, with a motion from Melinda Tarvin, seconded by Brianne Rednour.
 - b. Treasurer's Report (Sarah Wiskamp)

Starting balance: \$7,556.87

Income

Uniform Store: \$33.00

Spirit Wear: \$650.00

Parent Portion Field Trip: \$553.00

Income Total: \$1,236.00

Expenses

Spirit Wear: \$549.46

Grandparents Day: \$162.01

Eckert's: \$1,476.00

Additional Teacher Startup: \$200.00

Expenses Total: \$2,387.47

Ending balance: \$6,405.47

Treasurer's report approved, with a motion from Jenny Poston, seconded by Kendra Nowatzki.
3. Principal's Report: Thank you to PTF for covering the costs of the fall field trips. Everyone had a wonderful time. Free dress passes for PTF meeting attendance are for Thursday, October 16, since Picture Day is on Wednesday. The office still has birthday bags to hand out to students but will reach out to PTF if more are needed. The All-School Halloween Party will start around 1.
4. Teacher's Report (Laura Lintker): There's a lot of activities coming up, including Parent/Teacher Conferences next week. Red Ribbon Week will begin October 23, and will include a door decorating contest. The Veterans Day program will take place on November 10. Christmas Program practice is also beginning.
5. Standing Committees Reports
 - a. RaiseRight (Katie Welsch/Sarah Wiskamp): Payouts were send home last week. If your family purchased gift cards through the program from April through September and did not get an envelope (either containing the amount of your tuition credit or a check if you're paid in full), please reach out to Katie or Sarah. School families earned a little over \$2,000 this pay period. Remember to keep RaiseRight in mind as we head into the holiday season.



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- b. Quarterly Teacher Luncheon (John & Kristi Correll): The four dates have been scheduled for this year. The first one will take place October 23 (the first day of Parent/Teacher Conferences) and will be soup/salad/desserts. The signup was included in the Friday newsletter and is also on the PTF page of the school website.
 - c. Family Dining Nights Out (Paige Wriston/Cheryl Sinn): The next one is tomorrow (October 15), all day at Red Robin in Fairview Heights. You have to mention the school or bring the flyer with you for your purchase to count toward what we earn. The next Dining Night Out is November 18 at The Bullpen. We'll do a bake sale and a 50/50 raffle at that event; keep an eye out for a signup for baked goods and possible also shifts to sell items. We had a great turnout for our McDonalds Dining Night out, earning \$736.99! We'll receive that check after the other McTeacher Nights for the area have been completed.
 - d. Uniform Store (Alisha Daniels/Janna Owens): All is going well—the store is well-organized, and there's a lot of inventory in there. As discussed in the August meeting, Alisha and Janna worked on creating a voucher for all students, which will allow them to pick out one item for free (could include spirit wear for the younger students). Those will likely be sent home the first week of November. They've created updated signage for the store, as well.
 - e. Spirit Wear (Renee Moeckel/Paige Wriston): A new order form will be coming out soon—likely early next week—for the next round of orders, including sweatpants, girls leggings, and sweatshirts, among other items. There will also be some Jaghawks apparel for families of athletes in the upper grades, which will also be open to St. John's families as part of our athletics co-op. In addition, ordering will reopen for the school letterman jackets that we did previously for the dinner auction in 2024.
6. Old Business
- a. Recent events: Grandparents & VIPs Day + Parish Picnic Kids Games: Grandparents Day went really well, as did the Parish Picnic Kids Games. One thing we might revisit for next year is whether to replace the dunk tank. We did not make as much as we have in past years, and the uncertainty with weather is also a factor.
7. New Business/Upcoming Events
- a. Trunk or Treat (10/25): We have about 19 trunks right now. If anyone is still interested in participating in that way, reach out to Katie. Other than that, spread the word and be sure to join us! This is a free, fun event for the whole community from 10-11:30 on October 25. If the weather is bad, the event will take place inside the Parish Center.
 - b. Hole-y Hawks (11/1): We have 4 hole hosts so far, so the highest priority right now is getting more. We also need to keep spreading the word for folks to sign up to play.
 - c. All-School Thanksgiving Feast (11/25): Torrey Welsch is chairing and will reach out to volunteers when we get a little closer, but this event takes place during the school day. Typically folks arrive sometime in the morning (usually by 10) to help set up, and then we serve the students and clean up. We will likely stick with the way we did it last year, ordering the turkeys from Wenneman's and the rest of the food from CountryMart.
 - d. Box Tops for Education: Our school takes part in the Box Tops for Education program. Instead of clipping box tops, you now simply scan grocery receipts using their app, and qualifying products earn money for our school. It's currently National Box Tops week, so there are extra bonuses. If you aren't already signed up for the program and scan the QR code in the flyer in last week's newsletter to set up your account, then scan a



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qualifying receipt this month, we will earn \$10 for our school. If you'd like more details, contact Katie at katherinekoss@yahoo.com/

- e. Room Parents: We could still use a Kindergarten room parent, and there are a couple of other classes where additional support would be nice! Check out the signup on the agenda/minutes.
 - f. All-School Halloween Party (10/ 30): Pagie will reach out to the parent volunteers who signed up soon, but set up will likely begin around 12, with parties starting around 1. There will likely be stations for the students to cycle through, since that approach helped keep things organized last year.
 - g. Second Sunday Donuts: PTF sponsored this event this past weekend, with a nice turnout.
8. Next Meeting: November 11, 2025
 9. Closing Prayer
 10. Meeting Adjourned

Check out our current volunteer signups:



PTF Fall Activities



PTF Committees



Room Parents